

# Minutes

<b>Meeting</b>	<b>Bournemouth Airport Consultative Committee ANNUAL GENERAL MEETING</b>		
<b>Held on</b>	Thursday 4 <sup>th</sup> July 2019		
<b>Time</b>	1430 hrs		
<b>Venue</b>	Imperial Room, Departures Building		
<b>Attendees</b>	1.	Mr P Thorne (Chair)	Christchurch & District Chamber of Trade & Com
	2.	Cllr Mrs J Jones (Deputy)	Hurn Parish
	3.	Capt R Bell	Hope Aviation
	4.	Mr J Biggin	Jumpers & St Catherine's Hill Residents Association
	5.	Cllr A Biggs	Verwood Town Council
	6.	Cllr G Blunden	New Forest District Council
	7.	Cllr B Goringe	Dorset Council
	8.	Mr J Hosker	Dorset Federation of Residents' Associations
	9.	Mrs J Hudson	Broadstone Neighbourhood Forum
	10.	Mr T Jarvis	Bransgore & District Residents' Association
	11.	Cllr Mrs M Phipps	BCP
	12.	Cllr N Penman	Hampshire County Council & New Forest Nat Park
	13.	Cllr P Russell	Crowhill Residents' Association / Burley Parish Council
	14.	Ms A Warner	Dorset Chamber of Trade & Industry
	15.	Ms R Osborn	Secretary to Consultative Committee
<b>In Attendance</b>	<b>Bournemouth Airport Authority:</b>		
	1.	Mr S Gill	Managing Director
	2.	Mr H Greenman	Estates Manager
	3.	Mr K Jewitt	Acting Fire Service Manager
	4.	Ms D Mitchell	Environment, Health & Safety Manager
	5.	Mrs C Willoughby-Crisp	Air Traffic & Operations Manager
<b>Apologies</b>	1.	Cllr S Rippon-Swaine	New Forest District Council
	2.	Mr D Skillicorn	Prestige Holidays
	3.	Cllr H Worth	Ferndown Town Council
<b>Meeting dates:</b>	(All Thursdays at 1430 hrs in the Imperial Room) → 28 <sup>th</sup> November 2019      → 2 <sup>nd</sup> July 2020 → 5 <sup>th</sup> March 2020            → 12 <sup>th</sup> November 2020		

## 1. Election of Chair and Vice Chair

- 1.1 The Chair and Deputy were confirmed in Office for the next year (third year of the three-year term). This was proposed by Cllr Phipps and seconded by Cllr Goringe.

## 2. Minutes of Last Meeting

- 2.1 The minutes of the last meeting, held on 7<sup>th</sup> March 2019, were approved by those present.

## 3. Matters Arising / Actions

- ACTION** The Chair and Deputy Chair to investigate the point of contact at Christchurch Council for the Airport's Community Fund and to write to them to request that the area of eligibility be extended to outside of the Christchurch boundary, covering specific areas affected by Airport activity. Update 7/3/2019: The Chair and Deputy Chair had made enquiries with Christchurch Planning and had also discussed the matter with the Airport, who had advised that any discussions on amendments to the 106 Agreement would need to be initiated after the new council, BCP (Bournemouth Christchurch and Poole) was formed in May and progressed

by the Airport, which would support potential changes to include areas affected. Update 4/7/2019: The Airport advised that BCP had not yet advised who would be their Representatives on the Community Fund Forum, therefore, the matter was ongoing.

**ONGOING**

#### 4. **Airport Business Update**

- 4.1 Mr Gill gave Members a brief on business performance. Passenger forecast for this year was currently circa 800,000 compared to 690,000 last year and he was pleased to report that the Airport was on track at present. This included three new TUI routes (Crete, Kefalonia and Antalya) and the new Ryanair routes to Paphos and Dublin. For next year, TUI had generally retained this year's programme, with an added Zakynthos. Ryanair were yet to put next summer on sale, however, this year was selling well. Loganair's Jersey and Guernsey routes were falling a little behind on passenger load factors, however, Loganair remained committed to making their presence work here at Bournemouth and were actively promoting the routes.
- 4.2 The Ground Handling operation had been brought in-house from the 1<sup>st</sup> April and staff had been TUPE'd over accordingly and equipment purchased. This meant that almost every part of the passenger journey was being managed in-house. Good feedback had been received from the airlines following the change.
- 4.3 Signature, the Executive Jet Handling Service, would be taken in-house from the 1<sup>st</sup> August and a new XLR brand created at Bournemouth. The XLR brand was part of the Rigby Group and was a very high-quality operation providing excellent customer service. It would be located on the old Flying Club site.
- 4.4 The Premier Lounge in Departures had been delayed whilst details were finalised to provide the best facility in the right location.
- 4.5 The History Wall had been subject to the bad weather and had blown down recently. This would be back in place as soon as possible.
- 4.6 Car park works were ongoing to create an additional 200 spaces, primarily to be used by Bournemouth Airport staff to free up car parking for passengers. A "Park & Ride" was being considered. Members would be kept updated. A Member asked where the drop-off would be for the potential Park & Ride and Mr Gill replied that this would be on Airport-owned land adjacent to the Terminal area.
- 4.7 Mr Gill advised that Customer Service was high on the priority list and a training programme had been rolled out to staff across the whole operation.
- 4.8 As reported at the last meeting, the Volunteer Airport Ambassadors initiative was being developed and would now be progressed, as the process to bring in-house Ground Handling seasonal recruitment had both been completed.
- 4.9 Discussion took place around based commercial aircraft at Bournemouth and Mr Gill stressed that it was not so important to have based aircraft, as it was to have serviced connections to destinations. An expansion of the Bournemouth Airport network (based or non-based) was the simple target.
- 4.10 A Member stated that people were asking if Stephen Bath Travel intended to operate any further trips this year, as the Venice trip was so popular. Mr Gill replied that he believed that Stephen Bath was actively investigating the opportunity.

#### 5. **Corporate & Social Responsibility**

##### 5.1 **Community Fund**

There had been 3 applications submitted since the last meeting. The Airport was still awaiting confirmation from BCP as to the new Council representatives on the Community Fund Committee, therefore, no meeting has been held as of yet. Total money allocated so far: £109,082. Money available: £10,917.

##### 5.2 **Habitat Management**

Having discussed with the Council, who manage the land, two dates had been arranged for those Member who wished to visit the site, Wednesday 7<sup>th</sup> or Friday 9<sup>th</sup> August. Members were asked to sign the sheet provided.

### 5.3 **Noise**

Noise complaints for the twelve months June 2018 to May 2019 were reported. There had been 53 complaints for the period, the majority of which came from Burley (2 people making 12 complaints) and Christchurch (1 person making 9 complaints). There had been just one non-compliant aircraft so far for the rolling year (in July 2018) which was attributable to cloud avoidance on safety grounds.

A Member asked about the work that Southampton Airport was doing in relation to airspace change. Mrs Willoughby-Crisp replied that Bournemouth Airport had been involved in the Airspace Modernisation Strategy project for some time. In summary, there were 16 airports involved with the intention of developing more efficient arrival and departure routes based on modern techniques, benefiting reduced noise and pollution. This was anticipated to take the next couple of years.

The Chair asked about a public footpath along the Airport access road and Miss Mitchell replied that this was being reviewed. Safety was paramount and there were safety signs displayed along the road to that effect. Miss Mitchell suggested that the person who had made the enquiry via the Chair walks into the Airport along Pussex Lane, as he lived at Hurn.

### 6. **Estates - Update on Planning**

- 6.1 As reported at the last meeting, 3 planning applications were submitted in April: 1) An outline application for 30 hectares of employment development land; 2) a full application for an Estate link road; and 3) a full application for a manufacturing site on Aviation Park East. The consultation period had now expired and a decision on the planning consent would be made in September. If successful, the development of the estate road would commence October / November time, the construction of the employment sites would start in January 2020, with delivery of employment and infrastructure in early 2021.
- 6.2 Discussion took place regarding the Estate link road, including the potential number of vehicle movements on the new road and the current high level of traffic on Parley Lane. Mr Greenman stated that the link road would help ease the traffic congestion on Parley Lane, as there were many people currently using that route who worked on the Airfield / delivery drivers who would use the link road to gain easier / quicker access to work. Members who were interested were advised to consult the planning application in which there were full details of vehicle movement studies, planning particulars etc.
- 6.3 Discussion took place on the Estates sewage system. This was an old system and it was acknowledged that improvements were required and, indeed, plans were currently being formulated and discussed. A Member asked whether there would be a need for treatment of industrial waste on the Estate. Miss Mitchell replied, no, currently there was only domestic-type sewage disposal.
- 6.4 A Member asked whether there had been any enquires about aircraft servicing. Mr Greenman replied the Airport had a number of companies providing this service at the moment. Gama had taken Hangar 12 which had added to the existing onsite network.

### 7. **"What do we do?" - Fire Service**

- 7.1 The Airport's Acting Fire Service Manager gave a presentation on the varied work undertaken by the onsite Fire Service and extended an offer to Members to visit the Fire Station for a tour, if they were interested (contact to be made via the Committee Secretary). On behalf of the Committee, the Chair thanked the Fire Service Manager for taking the time to present to Members.

### 8. **Any Other Business**

- 8.1 There was none.

Chairman .....

Date

..... 2019