

MINUTES

Date: 30 September 2014

Time: 6.30 pm

Venue: Salvation Army Hall, Christchurch

Attendees: Phil Dominey - South West Trains
 Jon Harris - Harris Ethical Ltd (Mouchel)
 Cllr Fred Neale - Friends of Christchurch Station/Christchurch Borough Council
 Wilbert Smith - Christchurch Borough Council
 Rachel Sharpe - Christchurch Borough Council
 Margaret Camsell - Salvation Army
 Cllr N Geary - Christchurch Borough Council

Minutes of Christchurch Station Steering Group

Item	Lead
<p>1 Apologies: Cllr Mrs Bath, Cllr Mrs Geary</p>	
<p>2 Minutes of the last meeting: This was the first official meeting of the Christchurch Station Steering Group</p>	
<p>3 Following a presentation by Jon Harris, the following actions were agreed:</p> <p>A Christchurch Rail Station Customer Survey results Send the dataset of the survey results to all. JH would double check some of the question headings to ensure the graphs were clear</p> <p>B Access and Signage to the Station Forward the results of the completed walking access audit. It was discussed whether there was funding available for the identified improvements and whether this could be spent from the Three Towns Travel budget. JH has since spoken with Martin Carter who confirmed that the pedestrian route works had been put</p>	<p>JH</p> <p>JH</p> <p>JH/RS</p>

Item		Lead
	as a reserve scheme during 2014/15 FY but were unlikely to be implemented due to committed funding	
C	<p>Railcard warrants</p> <p>Send contact details to Phil Dominey for railcard warrants information for use by Christchurch and East Dorset Partnership</p>	RS
D	<p>Britannia Shuttle bus</p> <p>Ascertain whether this operator would be interested developing a service from the station to the airport</p>	JH/RS
E	<p>Three Towns Travel Business Grants</p> <p>South West Trains and Friends of Christchurch Station could both apply separately for the Business Travel Grant as they are separate organisations.</p> <p>The grants could be used for a wheeling ramp over the station steps, signage and a secure cycle storage facility/information board. However it was recommended that the more expensive projects be pulled out as a stand-alone 'rail' scheme. Note that since the meeting the DfT CycleRail grants have become available so JH needs to check whether SSWT will be supporting any applications for stations in the Three Towns Travel corridor.</p> <p>PD also encouraged FoCS to consider applying for some revenue support to help them establish their orgndsaition and to develop its capacity and capability. WS reported that the Community Interest Company formation and status (as opposed to being linked to Christchurch Community Partnership) was under way and therefore FoCS could be an applicant for grant funding in their own right.</p>	<p>PD/FN</p> <p>JH</p> <p>RS to check eligibility with Adam Bows</p>
F	<p>Mobility Hire</p> <p>Send the links to Cllr Fred Neale for the mobility hire places in Christchurch</p>	RS
G	<p>Cycle Rack Design</p> <p>Cllr Geary has designed a cycle rack. Send details of this for consideration to Cllr Neale</p>	NG

Item	Lead
<p>H</p> <p>Interpretation Boards</p> <p>These gave good signage to the town but have since been removed. Ascertain what happened to these signage and report back. There is also thought to be signage outside the CIC.</p>	RS
<p>I</p> <p>Mapping Facility</p> <p>Within the Three Towns Travel there is a facility for bespoke mapping. Contact Bournemouth Borough Council for progress</p>	RS
<p>J</p> <p>Maps</p> <p>Deliver cycle maps and the updated Christchurch Active Travel map (when available) to the station and Salvation Army hall. The Christchurch Fellowship of Churches meets every other month at the hall</p>	RS
<p>K</p> <p>Additional Stakeholders</p> <p>The following list of names of stakeholder groups to be invited to join the Steering Group were: taxi companies, Britannia contract, Travelodge, Chair of Christchurch Fellowship of Churches – John Jones, Yellow Buses (Mark Ambler), Bargates Traders Association, Chair of Chamber of Commerce – Stephen Bowden</p> <p>It was also agreed that the development of the station travel an should continue to feed into the main town centre masereprlan discussions and also into event planning activities (such as the Food Festival etc)</p>	RS/WS
<p>H</p> <p>Production of the Station Travel Plan</p> <p>It was agreed that an initial deadline of Friday 17TH October would be set for production of the draft Station Travel Plan document for review by the steering group (please note now likely to be Friday 24th October)</p> <p>MEETING CLOSED</p>	JH to circulate